

Dunn's Corners Fire District
Building Repair RFP 2019

Date of Issuance: June 24th, 2019
Issued by: Dunn's Corners Fire District
Due Date for Proposals: **July 17th, 2019**
Issuing Point of Contact:
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INTRODUCTION AND GENERAL SCOPE OF WORK

The Dunn's Corners Fire District is seeking bids from qualified & insured contractors to provide construction services for the repair of the Dunn's Corners Fire Department (Station 1) located at 1 Langworthy Road, Westerly, Rhode Island. **All proposals shall be received by July 17th, 2019 at 4pm.**

The District is looking in general for the following tasks to be included in the proposal's scope of work:

- Timeline: All Work must be performed between July 24th, 2019 and September 15th, 2019.
- Demolish and discard any and all construction materials and leave the site clean and orderly.
- The fire department WILL remain open and shall have all means necessary taken to ensure that emergency response and operations are not affected.
- All contractors shall provide proof of insurance with the proposal.
- Perform work in accordance with applicable rules, regulations, codes, and ordinances of local, state and federal authorities including retrieving all necessary permits if required.
- Coordinate work and progress with the DCFD District Chief
- If awarded the contract a W9 form will be required. Payment will be 25% for materials upon contract signing, 25% upon work start and final 50% at job completion/final punch-list inspection.

Provide all labor and materials to:

- ✓ Remove both half-circle vents on the main building structure- Install insulation and new vinyl siding to match existing structure. Ensure all proper water/leak mitigation measures are taken.
- ✓ Repair all rotted front bay structural components
- ✓ Remove large front circle vent and rotted supporting structure above bay door area – Install all new vinyl siding on the front of bay structure and match to building existing. Ensure all proper water/leak mitigation measures are taken. Install backing for future large logo/ sign structure above center bay door.
- ✓ Check building roof structure and ensure that all through holes/vents and flashings are properly weather sealed.
- ✓ Ensure structural integrity of rear facing (East) vent structure and paint.
- ✓ Paint all exterior doors, vents and rear facing bay doors with paint (as selected by the property owner)
- ✓ Install new parking lot LED lighting fixtures (building bay mounted) replacing current.

Add-On *A*: All above including removal of rear facing (East) circle vent and residing full face of bay structure on the back side.

SITE VISIT

Site visits for contractor visitation will be allowable on Fridays from 9-12pm during the open RFP period only. The awarded contractor will be allowed full building access post—proposal date.

PARTNERSHIPS

Contractors may team up with other firms, local or otherwise, in order to provide proper service while meeting all project deadlines and expectations. All other companies or firms shall work under insurance and licensing coverage that meet or exceeds that of the awarded bidder.

PROPOSAL EVALUATION

Proposals will be reviewed and evaluated by District staff based on the information provided in the proposal. Additional information may be requested prior to final selection. It is anticipated that a decision will be made within 15 days of the due date. The selected contractor shall be willing to enter into an agreement with the District. All proposals shall include clear breakdown of estimated materials and labor costs.

REJECTION OF PROPOSALS

The Dunn's Corners Fire District reserves the right to reject any or all proposals, to negotiate with one or more parties, or to award the contract in the District's best interests, including proposed contractor's schedule. The City reserves the right to re-advertise for additional proposals and to extend the deadline for submission of the proposals.

INDEMNIFICATION

The Contractor will act in an independent capacity and not as officers or employees of the District. The Contractor shall indemnify, defend and hold harmless the Dunn's Corners Fire District and its officers and employees from liability and any claims, suits, expenses, losses, judgments, and damages arising as a result of the Contractor's acts and/or omissions in the performance of this contract.

QUALIFICATION OF PROPOSER

The Proposer shall state their qualifications to provide the Required Services, which should include but not be limited to, previous similar services offered to businesses within the area, current similar contracts being performed by Proposer, the length of time that this Proposer has been performing this service, the length of time employees who will execute the service have been employed by the Proposer, and any special qualifications those employees might have.

The Proposer shall have a minimum of three (3) years previous experience providing similar services for similar-sized projects prior to the date the proposal is submitted.

If any services are expected to be subcontracted, the Proposer shall also provide all of the above information for the subcontractor(s).

References/Client List

The Proposer shall provide a list of three (3) client references, at least three (1) of which shall be current clients, for whom the same or similar type of services as those sought in this RFP have been or are being provided. The Proposer shall provide the location of the properties served, a contact person, electronic mail address, if available, and telephone number for each.

In the event the Proposer plans to subcontract any services, the above information shall be provided as it relates to the subcontractor(s) and the services that will be performed by such subcontractor.